

Personal Data Request Instruction

The request must be written in English.

ABOUT YOU:

In this section of the form, please include:

- your Full name, Passport number, ID Card;
- your complete Contact address, Telephone number so that we can contact you about the request; and
- E-mail address where correspondence will be sent.

ABOUT YOUR REQUEST:

- Please describe the type of request and specify the type of data you would like to be included in the report. (Please provide as much detail as possible.)
- Please provide details that help us to locate the information concerning to the subject of your request , for example
 - Booking Reference or Flight numbers and dates;
 - Ticketing Number;
 - Check-in Information (e.g. seat number, bag tag number);
 - ROP Number;
 - ROH Reference.
- If you need more space than provided, continue your description on a separate sheet of paper and attach.
- You may be charged at a reasonable fee if necessary, e.g. the requests are manifestly excessive, etc.

ABOUT YOUR IDENTIFICATION DOCUMENTS:

You must provide:

- a photocopy of your Passport, ID card with signature and date of request;
- an approval of parent or legal guardian if the request is for children under 16 years old.

WHERE TO SEND YOUR REQUEST:

- Please email your request including your complete identification documents to:
 - EU.representative@thaiairways.com for who are in the EU/EEA.
 - privacy@thaiairways.com for others.

Personal Data Request Form

YOUR PERSONAL INFORMATION:

Name	
Passport / ID Card	
Contact Address	
Telephone Number	Email Address

YOUR REQUEST:

Please describe the type of request and specify the type of data you would like to be included in the report. (Please provide as much details as possible.)

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YOUR SIGNATURE:

Signature	Date
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